

The Paris City Commission met in regular session in the City Commission Chambers at 9:00 a.m. on Tuesday, February 25, 2020.

Mayor, John Plummer called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles conducted roll call.

**Present:** Mayor, John A. Plummer; Commissioner, Matt Perraut; Commissioner, Wallis Brooks; Commissioner, Stan Galbraith; Commissioner, Anna Allen-Edwards.

**Others in Attendance** City Manager, Daron Jordan; Assistant City Manager, Mike Withrow; City Attorney, Bryan Beaman

Upon determining a quorum was present for the transaction of business, City Manager Daron Jordan, proceeded to conduct the meeting.

#### **Approve Minutes**

Motion by Brooks, seconded by Galbraith, approving the minutes of February 11, 2020 regular meeting. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

Motion by Plummer, seconded by Brooks, approving the minutes of the special meeting of February 14, 2020. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

#### **Old Business**

Board Development Academy meeting is scheduled for April 2, 2020 at 6:00 p.m. This will allow a training opportunity to citizens that may want to serve on boards that otherwise wouldn't have the opportunity to without this training.

Motion by Brooks, seconded by Perraut, awarding the water treatment plant clear well cleaning bid of \$ 59,659.00 to Suez. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

Official notification has not been received from the Circuit Court approving the purchase of Atlas Street.

Preparations of the FY'21 budget has begun with the department supervisors.

Kentucky Transportation Cabinets Main and High Street project will start in the spring. 13<sup>th</sup> Street thru Downtown will be resurfacing. In 2021 the major road reconstruction will begin on High Street from the Courthouse to Hardees.

Commissioner Perraut continued discussions of lowering the age requirement for the Fire Department. The change will be included in the next policy and procedure manual update.

Motion by Galbraith, seconded by Brooks, approving the purchase of a Dodge Tradesman 2500 from Glenn's Freedom Dodge for \$ 32,619.00 for the Public Works Department. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

#### **New Business**

First reading of an ordinance was read by Bryan Beaman. Relating to the City financial administration purchase procedure.

- The City Manager shall have the authority to make all purchases whose total cost exceeds five thousand dollars (\$5,000.00) but is less than ~~fifteen ten~~ thousand dollars (~~\$15,000.00 10,000.00~~) provided that: (a) the City Manager follows the requirements of subsection (1) above and; (b) obtains the consent of the two members of the Board of Commissioners who comprise the Audit Committee.
- For any purchase whose total cost exceeds ~~fifteen ten~~ thousand dollars (~~\$15,000.00 10,000.00~~) but is less than ~~thirty~~ twenty thousand (~~\$30,000.00 20,000~~) dollars, the City Manager or his designee shall obtain two or more quotes from vendors, whenever practicable, and the Board of Commissioners shall select the quote most advantageous to the city. The city shall then follow the requirements of subsection (1).
- For any item to be purchased whose cost exceeds ~~thirty twenty~~ thousand (~~\$30,000.00 20,000.00~~) dollars, the City shall follow the requirements of KRS 424.260, as it may be amended.

Motion by Perraut, seconded by Galbraith, approving the publishing of an RFP for Transfer Station Scales. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

Motion by Perraut, seconded by Galbraith, approving the purchase of 4 sets of Globe fire gear from Fire Department Service and Supply for a total of \$ 14,588.00. Motion carried by roll call vote of 5-0 with Plummer, Perraut Brooks, Galbraith, and Allen-Edwards voting Aye.

Motion by Brooks, seconded by Perraut, approving municipal order 2020-2 for the lease of premises in the City municipal building. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

CITY OF PARIS  
ORDER NO. 2020-2

A MUNICIPAL ORDER CONCERNING AN AGREEMENT FOR LEASE OF PREMISES IN MUNICIPAL BUILDING

WHEREAS, it is appropriate for the City to fill vacant premises within the municipal building,

NOW THEREFORE be it resolved by the City Commission of the City of Paris, Kentucky that the attached Lease Agreement with DirectCare Family Health, PLLC is approved and the Mayor is authorized to execute the agreement.

Motion by Galbraith, seconded by Brooks, approving municipal order 2020-5 approving a contact agreement with HMB Profession Engineers. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

CITY OF PARIS  
ORDER NO. 2020-5

A MUNICIPAL ORDER CONCERNING AN AGREEMENT WITH HMB PROFESSIONAL ENGINEERS

WHEREAS, the City has agreed to enter into a written contract for professional engineering services with HMB Professional Engineers, Frankfort, Kentucky;

NOW THEREFORE be it resolved by the City Commission of the City of Paris, Kentucky that the attached Agreement with Haworth-Meyer-Boleyn Professional Engineers, Inc., be approved and the Mayor is authorized to execute the agreement.

Motion by Brooks, seconded by Perraut, approving municipal order 2020-4 approving an agreement with CBHBC Corp, LLC (Datamax) for research and recovery of unpaid fees and taxes. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

CITY OF PARIS  
ORDER NO. 2020-4

A MUNICIPAL ORDER CONCERNING AN AGREEMENT WITH CBHBC CORP, LLC (DATAMAX) FOR RESEARCH AND RECOVERY OF UNPAID FEES AND TAXES

WHEREAS, it is appropriate for the City to pursue reasonable means to pursue identification and location of all taxpayers and fee holders,

NOW THEREFORE be it resolved by the City Commission of the City of Paris, Kentucky that the attached Agreement with CBHBC Corp, LLC (DataMax Corp) be approved and the Mayor is authorized to execute the agreement.

Motion by Allen-Edwards, seconded by Plummer, authorizing the release of lien on 240 Scott Avenue dated October 31, 1986. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith and Allen-Edwards voting Aye.

**Financials**

Motion by Galbraith, seconded by Perraut, approving January financials as presented by Brad Oberlander, reflecting General Fund Revenues of \$ 5,145,403.00 with expenditures of \$ 4,599,955.00 Utility Fund Revenues of \$ \$ 6,470,557.00 with expenditures of \$ 6,213.842.00. Motion carried by roll call vote of 5-0 with Allen- Edwards, Galbraith, Brooks, Perraut, and Plummer voting Aye.

**Payment of Invoices**

Motion by Brooks, seconded by Mayor, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

**General Fund**

CHECK DATE	VENDOR	AMOUNT
2/7/2020	Hopewell Company Inc	\$50.90
2/13/2020	AT&T - 5019	\$1,155.97
2/13/2020	Bme Inc	\$619.00
2/13/2020	Bob Sumerel Tire Company	\$1,448.15
2/13/2020	Bourbon County Sheriff	\$2,521.93
2/13/2020	Burdine Security Group	\$115.00
2/13/2020	Casa Of Lexington	\$1,666.66

2/13/2020	Central Ky Quicklube & Tire	\$39.78
2/13/2020	Chamber Of Commerce	\$1,625.00
2/13/2020	City Of Paris Utilities	\$8,516.88
2/13/2020	Finley Fire Equip Dba Bg Fire	\$41.04
2/13/2020	JOHN PRUITT	\$180.00
2/13/2020	KALKREUTH ROOFING, INC.	\$653.25
2/13/2020	KENTUCKY BANK LOAN - #1000059223	\$13,293.08
2/13/2020	Kphra	\$75.00
2/13/2020	Municipal Equipment Company	\$183.17
2/13/2020	OBERLANDER FINANCIAL SERVICES, PLLC	\$3,900.00
2/13/2020	Office Depot Card Plan	\$70.67
2/13/2020	Olson Michael	\$100.00
2/13/2020	PARIS-BOCO PARKS & RECREATION BOARD	\$19,166.66
2/13/2020	Paris-Bourbon County E911	\$18,500.00
2/13/2020	Paris-Bourbon County Economic	\$2,250.00
2/13/2020	Paris-Bourbon County Ems	\$33,333.33
2/13/2020	Paris-Bourbon County Tourist,	\$1,562.50
2/13/2020	Ray, Foley, Hensley & Co Plc	\$13,000.00
2/13/2020	Shred-It Usa	\$51.00
2/13/2020	Southern Petroleum Inc	\$1,564.60
2/13/2020	Sturgill, Turner, Barker &	\$5,106.00
2/13/2020	DICKIE & ELIZABETH TAYLOR	\$86.90
2/13/2020	MCGLOTHIN, TRAVIS	\$57.00
2/13/2020	Unifirst Corporation	\$71.86
2/13/2020	Us Bank Equipment Finance	\$182.20
2/13/2020	Verizon Wireless	\$1,953.41
2/14/2020	DUTTON, ANDREW	\$95.00
2/14/2020	DUTTON, ANDREW	\$95.00
2/18/2020	Bourbon County Clerk	\$828.00
2/20/2020	A&a Safety	\$446.25
2/20/2020	American Safety Utility Corp	\$227.45
2/20/2020	At&t Global Services Inc	\$2,076.80
2/20/2020	At&t Mobility - (6463)	\$85.92
2/20/2020	At&t Onenet Service	\$8.44
2/20/2020	Autozone	\$266.79
2/20/2020	Bme Inc	\$1,177.26
2/20/2020	Bourbon Limestone Company	\$28.30
2/20/2020	Bourbon Physician Practice	\$166.61
2/20/2020	BOYER, LEWIS	\$95.00
2/20/2020	VOID	
2/20/2020	CCP INDUSTRIES INC	\$207.30
2/20/2020	Columbia Gas Of Kentucky	\$601.62
2/20/2020	Corelogic Centralized Refunds	\$49.27
2/20/2020	Crown Trophy	\$100.00
2/20/2020	HATTER, EARL	\$95.00
2/20/2020	TUCKER, JONATHAN	\$95.00
2/20/2020	KIMBALL MIDWEST	\$228.26
2/20/2020	Lowes Business Acct/Syncb	\$963.50
2/20/2020	VOID	
2/20/2020	Murphy Elevator Company	\$811.75
2/20/2020	Office Depot Card Plan	\$53.47
2/20/2020	Paris-Bo Co Senior Center	\$2,625.00
2/20/2020	Plummer Construction	\$210.00
2/20/2020	Riley Oil Company	\$3,587.17
2/20/2020	Southern States Lexington Coop	\$231.94
2/20/2020	Time Warner Cable	\$111.97

2/20/2020	Unifirst Corporation	\$383.86
2/20/2020	Burdine Security Group	\$279.95
2/21/2020	ERIN MORTON	\$212.12
		<b>\$149,584.94</b>

**Utility Fund**

CHECK DATE	VENDOR	AMOUNT
2/13/2020	KELLY ABNEY	\$19.36
2/13/2020	American Welding & Gas Inc	\$163.95
2/13/2020	At&t - 5014	\$75.00
2/13/2020	At&t - 5019	\$97.91
2/13/2020	Brenntag Mid-South, Inc	\$2,296.00
2/13/2020	Brownstown Electric Supply Co.	\$1,187.50
2/13/2020	Central Ky Quicklube & Tire	\$694.22
2/13/2020	Ci Thornburg Co., Inc.	\$1,420.87
2/13/2020	City Of Paris Utilities	\$17,360.08
2/13/2020	City Of Paris/Gf Allocation	\$32,000.00
2/13/2020	Dale, Corbin	\$100.00
2/13/2020	Fastenal Company	\$808.32
2/13/2020	Fouser Environmental Services	\$1,560.00
2/13/2020	Hayes Pipe Supply, Inc	\$135.00
2/13/2020	Janell Incorporated	\$1,439.52
2/13/2020	Kentucky Underground Protection	\$156.00
2/13/2020	Kimball Midwest	\$260.33
2/13/2020	Kps Sales, Llc	\$207.45
2/13/2020	Laboratory Products	\$455.50
2/13/2020	Labtronx, Inc	\$800.00
2/13/2020	Martin's Sanitation Service	\$75.00
2/13/2020	O'Relly Auto Parts	\$9.97
2/13/2020	OBERLANDER FIN. SERV., PLLC	\$3,900.00
2/13/2020	Phenova Inc	\$532.76
2/13/2020	RAY FOLEY HENSLEY	\$13,000.00
2/13/2020	Riley's Tire	\$75.00
2/13/2020	ROBINSON'S TREE SERVICE & REMOVAL	\$1,347.50
2/13/2020	Rumpke	\$156.00
2/13/2020	Shred-It Usa Llc	\$17.00
2/13/2020	Smits Greenhouse	\$60.00
2/13/2020	Solomon Corporation	\$6,843.00
2/13/2020	Stuart C. Irby Co.	\$2,046.00
2/13/2020	STURGILL, TURNER, BARKER & MOLONEY	\$834.50
2/13/2020	Unifirst Corporation	\$52.93
2/13/2020	Usa Blue Book	\$1,629.31
2/13/2020	Verizon Wireless	\$259.94
2/20/2020	A-1 Portable Buildings, Inc.	\$390.00
2/20/2020	American Development Corp	\$1,281.25
2/20/2020	At&t Global Services Inc	\$259.60
2/20/2020	At&t Onenet Service	\$11.50
2/20/2020	Atlas Electric Motor Svc	\$22,177.35
2/20/2020	Columbia Gas Of Kentucky, Inc.	\$743.81
2/20/2020	Fairbanks Scales	\$815.85
2/20/2020	Fastenal Company	\$254.21
2/20/2020	Grainger, Inc	\$206.40
2/20/2020	Great America Financial Servs	\$69.17
2/20/2020	L & W Emergency Equipment	\$200.00
2/20/2020	Lowe's Business Acct/Gecrb	\$116.76

2/20/2020	Neptune Equipment Co.	\$2,642.08
2/20/2020	Patterson & Dewar Engineers	\$273.00
2/20/2020	Pearl Supplies Llc	\$3,737.25
2/20/2020	PREMIER OVERHEAD DOORS	\$416.00
2/20/2020	Purity Chemicals Inc	\$249.00
2/20/2020	Riley Oil Company	\$885.58
2/20/2020	Solomon Corporation	\$980.00
2/20/2020	Southern States Lexington Coop	\$105.19
2/20/2020	Time Warner Cable	\$129.99
2/20/2020	Tractor Supply Co	\$422.40
2/20/2020	Unifirst Corporation	\$158.54
2/20/2020	US DEPARTMENT OF ENERGY	\$6,336.97
2/20/2020	Usa Blue Book	\$623.69
		<b>\$135,561.51</b>

CPA, Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 17,634.63 and Utility Fund outstanding of \$ 33,195.97.

### Staff Reports

Tourism Director, Betty Ann Allen

- Tour bus of visitors will be in town on March 23<sup>rd</sup>.
- Legends of Bourbon County Festival website is now available.

Stan Galbraith on the Behalf of EDA, Gordon Wilson

- Paris-Bourbon County Job Fair is March 11<sup>th</sup>, 9:00 a.m. – 5:00 p.m. at the Thoroughbred Center located at 3380 Paris Pike.

Superintendent, Aaron Sparkman

- Daniel Thornberry should be complete with his portion of the Legion Drive building next week.

Police Captain, Bill Hurst

- A new recruit will be graduating Thursday, March 27<sup>th</sup> at 2:00 p.m. in Richmond.

Commissioner, Allen-Edwards

- Extended her appreciation to Mike Withrow for assisting and resolving a trash concern that was mentioned at the last meeting.

Motion by Perraut, seconded by Brooks, approving March as Spring Cleanup month. Setting March 26<sup>th</sup> as heavy trash curbside pickup, and brush and limb pick up the week of the March 30<sup>th</sup> thru April 3<sup>rd</sup>. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

### Executive Session

Motion by Brooks, seconded by Perraut, to go into executive session for discussion about potential candidates for the vacant Chief of Police positions which might lead to the appointment of an individual employee or member KRS 61.810 (1)(f) at 10:27 a.m. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

With no action taken during executive session. Motion by Perraut, seconded by Brooks, to exit executive session and resume regular session. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye at 10:56 a.m.

Motion by Brooks, seconded by Perraut, to accept the recommendation from the Police Search Committee to promote Myron Thomas as Chief of Police for the Paris Police Department. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye at 10:56 a.m.

### Executive Session

Motion by Perraut, seconded by Galbraith, to go into executive session pursuant to KRS 61.810(1)(C) discussion of potential litigation for which disclosure of details might compromise litigation posture at 10:58 a.m. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

With no action taken during executive session. Motion by Perraut, seconded by Brooks, to exit executive session and resume regular session. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye at 11:35 a.m.

With no additional action or discussion to be heard the meeting moved to adjourn.

**Adjourn**

Motion by Galbraith, seconded by Brooks, to adjourn the meeting at 11:35 a.m. Motion carried by roll call vote of 5-0 with Plummer, Perraut, Brooks, Galbraith, and Allen-Edwards voting Aye.

Mayor, John A. Plummer

Attest:

City Clerk, Stephanie Settles